## NORTH EASTERN HILL UNIVERSITY, PERMANENT CAMPUS, SHILLONG-22.

No.30-5/Admn/Circular/Vol.1/2015-(Pt) - 1691

Dated Shillong the 2nd Sept., 2016.

## CIRCULAR.

This is to inform that the University is arranging a special function on 6<sup>th</sup> September, 2016 at 2.30 P.M. in the Multi Use Convention Centre, NEHU, Shillong, to felicitate Dr.(h.c) M.C. Mary Kom, Hon'ble Member of Parliament (Rajya Sabha), who was conferred with Honorary Degree (in absentia) during the XXIII Convocation of the University.

All Teachers, Students, and Non-teaching employees of the University are requested to kindly make it convenient to attend the function and to please be seated by 2.15 P.M.

This has the approval of the Vice Chancellor.

Assistant Registral, Administration, NEHU.

## Copy to:

- 1. PS to Vice Chancellor, NEHU, Shillong for kind information of the Vice Chancellor.
- 2. All Deans of Schools, NEHU, Shillong.
- All Heads of Departments/Centres, NEHU with a request to kindly bring the circular to the notice of all teachers and students under their respective Department./Centres.
- 4. PS to Registrar, NEHU, Shillong for kind information of the Registrar.
- The Controller of Examinations/Librarian/Finance Officer/Publication Officer, NEHU, Shillong with a request to inform the staff under their respective Departments.
- 6. All Joint Registrars, NEHU, Shillong.
- 7. All Deputy Registrars. NEHU, Shillong.
- Executive Engineer, CDD, NEHU, Shillong with a request to kindly inform the Asst. Engineers/Junior Engineers under CDD.
- Chief Medical Officer, NEHU, Shillong with a request to make necessary arrangement for providing medical assistant to the VIP as may be necessary. She is also requested to inform the Doctors of the Health Centre.
- All Assistant Registrars, NEHU, Shillong with a request to convey to the staff under their respective control.
- 11. Public Relation Officer, NEHU, Shillong, for information and necessary action.
- 12. All Section Officers, NEHU, Shillong with a request to bring the circular to the notice of all the staff.