

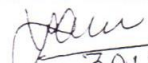
DEPARTMENT OF CHEMISTRY & BIOCHEMISTRY
NOTICE FOR INVITING TENDERS FOR THE EXECUTION OF THE CONTRACTURAL WORK
FROM 08.09.2016 TO 19.02.2017
(TENDER NOTICE)

1. Name and address of the Deptt.	Department of Chemistry & Biochemistry, CCSHAU, Hisar.
2. Job description & other related activities/operations (In details)	Filling up the earthen pots, mixing of soil soil cleaning the glassware/apratus of Laboratory and o miscellaneous specialized lab work.
3. Duration of contract	From 08.09.16 to 19.2.17
4. Estimated cost	Rs. 50000/-
5. Earnest money	Rs. 1000/-
6. Date of opening of tender	08.09.2016 at 3:00 PM
7. Working Hours/ manpower required	Working hours of University timings./ The person should be less than 63 years of age during the tenure of the work

TERMS & CONDITIONS OF THE TENDER

1. Sealed tenders/quotations will be received by 08.09.2016 up to 11:00 a.m. Tender form can be obtained from cashier O/o Deptt. of Chemistry & Biochemistry, COBS&H, CCSHAU, Hisar after depositing the cost of tender Rs. 50/-. Tender will be opened by the Committee on the same day at the time mentioned above in the chamber of HOD, Chemistry & Biochemistry. Tenders can be sent by post in a sealed envelope by due date on to be delivered in person by the tenderers or by their agent to the HOD, Chemistry & Biochemistry. Tenders must be super subscribed on the envelope with job description, name and address of the quote on the envelope. Put signature and complete address with Pin code and mobile No. at the bottom of tender rate. The tender has to submit a self attested copy of PAN number and photo I.D. proof (License/ Bank Pass Book/ Ration Card).
2. The contractor shall be required to sign the contract agreement on bond paper of Rs. 15/- on the prescribed form within ten days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
3. Earnest money amounting to Rs. 1000/- (refundable) in favour of Professor & Head, Department of Chemistry & Biochemistry must accompany each tender in the shape of Demand Draft or pay order of any scheduled bank. Cash receipt of Rs. 50/- (non-refundable) as cost of tender form should be attached outside the tender envelope.
4. Tender not accompanied with the earnest money in the shape of DD/Pay Order of any scheduled bank and the amount of earnest money not pledged to the Professor & Head, Department of Chemistry & Biochemistry shall not be considered.
5. Conditional tenders are liable to be rejected.
6. The Contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
7. The parties may visit the site and contact the Professor & Head, Department of Chemistry & Biochemistry for this purpose before submitting their tenders.
8. The right to accept the tender will rest with the Professor & Head, Department of Chem. & Biochemistry, who will not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all tenders in which, the conditions are not fulfilled, will be rejected.
9. Income Tax @ 2% to be deducted from the bills at source. The contractor must have his PAN no. and attach photocopy of PAN No.
10. The requisite service tax will have to be deposited by the Contractor.
11. The contractor shall be responsible for observance of the provisions of the Contract Labour (Regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner. He shall also be responsible for the prescribed statutory liability.

12. In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good the loss to the Head of Department failing which the amount of loss shall be recovered/adjusted from the earnest money.
13. It will be the sole responsibility of the contractor to compensate the engaged persons on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
14. The contractor shall be responsible to make the payment to the workers as per Minimum wages Govt. rates revised from time to time. The payment will be made by the University on monthly basis to the contractor as per Endst. No. R-1/015/M-108/ 6653-6775 dated 04.07.2015 on the basis of satisfactory service certificate by the user. The payment to the contractor will be increased / decreased as per instructions revised from time to time.
15. It will also be the responsibility and liability for the contractor to adhere to the provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself will be responsible for it.
16. In case of breach of terms & conditions of the contract or any one of them, the contract shall be cancelled and the contractor will be blacklisted. The remaining job shall be done at the risk and cost of the contractor, who has defaulted.
17. In case of any dispute, between the parties, the same will be referred to arbitration of the Vice-Chancellor and his decision shall be final. The provisions of Indian Arbitration Act shall apply to these proceedings.
18. The contractor may certify in his quotation/ tender that no other member of his family has quoted rates for this work.
19. The contractor will be a license holder under the contract regulations and Abolition Act 1970. Photocopy of the license be attached with the tender.
20. The contractor will make all the payments to the employees through accounts payee cheque or through direct bank transfer.
21. The guidelines circulated by the Registrar vide letter No.5658-5833 dated 24.04.2003 and No. 7058-7107 dated 30.04.2008 has to be strictly followed while executing the contract work by the contractor. The format and details of the job work may be downloaded from the University website- <http://hau.ernet.in> as well, however cost of the tender form is required to be deposited in the office while submitting the tenders in this office.
22. For Tender form availability/receipt please contact Cashier of the Department of Chemistry & Biochemistry.

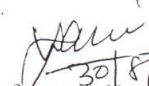

 30.08.2016
 Professor & Head

No CB/2016/ 1683-1723

Dated: 30-8-16

Copy of the above is forwarded to the following for information and necessary action/ public notice:

1. All the Deans/ Directors/ Comptroller/HODs/ Sectional Heads, CCSHAU, Hisar
2. Dy. Commissioner, Distt. Employment Officer, Distt. Labour Officer, Mini Secretariat, Hisar.
3. Incharge, Computer Centre, COBS&H to upload CCSHAU website.
4. All notice boards of CCSHAU, Hisar.


 30/8/16
 Professor. & Head

Copy to : Committee for opening of tenders

1. Dr. H. R. Singal, Professor for n/a please.
2. Dr. Rajvir Singh, Professor
3. Dr. Sunita Jain, Professor

CHAULI HARYANA AGRICULTURAL UNIVERSITY
 DEPARTMENT OF CHEMISTRY & BIOCHEMISTRY