



**NATIONAL LAW UNIVERSITY, DELHI**

**CENTRE FOR COMMUNICATION GOVERNANCE**

Sector-14, Dwarka, New Delhi

**CALL FOR POLICY DIRECTOR**

The Centre for Communication Governance at the National Law University, Delhi (CCG) invites applications for the position of Policy Director.

***About the Centre***

Centre for Communication Governance is a research centre within National Law University, Delhi, and is the first of its kind in India. Over the course of two years, CCG has established itself as a leading, credible organization for research in the field of information law and policy.

The Centre routinely works with a range of international academic institutions and policy organizations. These include the Berkman Center at Harvard University, the Programme in Comparative Media Law and Policy at the University of Oxford, the Center for Internet and Society at Stanford University, Hans Bredow Institute at the University of Hamburg, AccessNow, Freedom House and the Global Network of Interdisciplinary Internet & Society Research Centers. We engage regularly with government ministries such as the Ministry of Communications & IT, Ministry of External Affairs and the Ministry of Law & Justice and work actively to provide the executive and judiciary with useful in the course of their decision making on issues relating to civil liberties and technology.

Our work is designed to build competence and raise the quality of discourse in research and policy around issues concerning civil liberties and the Internet in India. Our output is intended to catalyze effective, research-led policy making and informed public debate around issues in civil liberties and technology and Internet governance. Our work covers the broad areas of: freedom of expression, privacy, surveillance & big data, markets and public interest, cyber security and international law and global Internet governance.

## ***Role***

CCG is a young, continuously evolving organization and the Policy Director will play a leading role in building a collaborative, merit-led institution and a sustaining community of highly motivated young researchers. As Policy Director you will be expected to maintain the highest ethical standards in your work, and contribute to the institution's growth and development.

You will be managing, advising and mentoring a dynamic team of young researchers, policy analysts and lawyers. You will also be building and maintaining relationships with our networks, including members of parliament, government officers, judges, senior lawyers, scholars, journalists and activists. We are looking for someone who is very constructive and is not only able to help our networks get the most out of CCG's work but is also able to connect people with each other, playing an enabling, generative role that encourages and supports the community's information policy work.

## **Responsibilities**

### ***Management and Administration (along with the Executive and Research Directors)***

- Serving as a senior member of the management to shape CCG's strategic direction and assisting and advising the Executive Director on issues including policy positioning and direction, staff management and growth, organisational capacity building and structure, fundraising, and diversity.

- Working with the Executive and Research Directors to design and oversee legal and policy research and writing.
- Establishing priorities and projects, identifying appropriate sources of funding, writing grant-proposals, building collaborations and leading the project team to execute projects.

### ***Policy leadership and work***

- Identifying critical policy gaps and situations in which short-term action is necessary, and issues for which long-term work and co-ordination is needed, and organising CCG policy activities accordingly.
- Recommending policy positions and external actions on a broad range of information policy issues.
- Analysing existing and proposed law and regulation that impact communication policy, designing regulatory and legislative recommendations in furtherance of our aim of supporting free, open and secure communication.
- Coordinating and conducting in-depth legal, policy and legislative analysis and developing policy recommendations.
- Researching and writing policy papers, op-eds, blog posts, press releases, memoranda, and supporting and encouraging CCG staff to do the same.

### ***Strategic communication and network building***

- Developing effective communication strategies that package and channel CCG's output and expertise such that it will be as effective as possible.
- Leading policy efforts to represent CCG's views before policymakers, press, and the public, including interacting with ministries and other government agencies.
- Organising meetings and building relationships between elected officials and CCG staff, and other relevant stakeholders in the community
- Developing and maintaining collaborative relationships with other academics, companies, lawyers and communities.

- Representing CCG in the media and at other events, roundtables, and conferences and before relevant governmental, and other bodies.

### **Qualifications**

- The Centre welcomes applications from candidates with advanced degrees in law, public policy, management or international relations. [Candidates from other disciplines, who satisfy the remainder of the eligibility requirements, may address a brief letter of inquiry to [ccg@nludelhi.ac.in](mailto:ccg@nludelhi.ac.in) in order to determine their suitability.]
- 4+ years of relevant work and management experience. Preference for previous work in the areas of civil liberties and human rights, technology law and/or policy, Internet governance.

However, the length of your resume is less important than the other qualities we are looking for. As a young, rapidly-expanding organization, CCG anticipates that all members of the Centre will have to manage large burdens of substantive as well as administrative work in addition to research. We are looking for highly motivated candidates with a deep commitment to building information policy that supports and enables human rights and democracy. We are looking for people who see good research and policy designs as a way to build a better world. Since we are still new and forming our identity, we are looking for energetic institution-builders who are able to build and manage teams and can communicate their enthusiasm and work ethic to the people they manage.

At CCG, we aim very high and we demand a lot of each other in the workplace. We take great pride in high-quality outputs and value individuality and perfectionism. We are also extremely fussy about maintaining the highest ethical standards in our work and workplace, and love people who manage all of this while being as kind and generous as possible to colleagues, collaborators and everyone else within our networks. A sense of humour will be most welcome. **Even if you do not necessarily fit requirements**

mentioned in the two bulleted points but bring to us the other qualities we look for, we will love to hear from you.

[The Centre reserves the right to not fill the position if it does not find suitable candidates among the applicants.]

### ***Remuneration***

The salary will be competitive, starting at Rs. 80,000 per month and where candidates demonstrate exceptional competence, there is a possibility for greater remuneration.

### ***Procedure for Application***

Interested applicants are required to send the following information and materials to the Registrar, National Law University, Delhi at [registrarnlud@nludelhi.ac.in](mailto:registrarnlud@nludelhi.ac.in). **Applications must also be marked to [ccg@nludelhi.ac.in](mailto:ccg@nludelhi.ac.in).**

***The Applications will be open until the position is filled*** and the subject of the e-mail should be “***Centre for Communication Governance - Application for Policy Director***”.

1. Curriculum Vitae.
2. A cover letter explaining your interest and qualifications for the position. (**1000 words**) [In the cover letter please include the following points: Salary expectations/ current salary, experience as it directly relates to the requirements listed, and why you want to work with us]
3. Contact details for three referees (**one has to be academic**). Referees must be informed that they might be contacted for an oral reference or a brief written reference.
4. Shortlisted applicants will be called for an interview.