



OFFICE OF THE REGISTRAR  
DIBRUGARH UNIVERSITY, DIBRUGARH - 786004

No.: DU/EX/DCE-A/ SEM/MAY.-JUNE/CIR./16/ 1098

Date: 08.02.2016

**NOTIFICATION**

To

The Principal

All Affiliated / Permitted Colleges under Dibrugarh University

**Sub.: B. A. / B. Sc. / B. Com. 2<sup>nd</sup> / 4<sup>th</sup> / 6<sup>th</sup> Semester Examinations, 2016 form and fees.**

Sir / Madam,

Applications in Computer Generated Examinations Forms are invited from the eligible candidates for admission into the **B. A. / B. Sc. / B. Com. 2<sup>nd</sup> / 4<sup>th</sup> / 6<sup>th</sup> Semester Examinations** to be held in the month of May – June, 2016. The hard copy of the Computer Generated Examinations Forms along with a CD containing excel sheet for appearing and non-appearing candidates will be issued to all colleges from **14<sup>th</sup> March, 2016 (Monday) onwards** which are to be collected from the **EDPS section** of the University.

*In connection to this, you are requested to do the needful to submit the filled in Examination Forms of the candidates along with the fees required for the purpose on or before 28<sup>th</sup> March (Monday), 2016. This date is being fixed by the office of the undersigned to avoid the technical difficulties of the process of preparing pre - examination documents within a short stipulated time and to send the same to the concerned colleges in time.*

As the whole programme under Semester system is fixed in the Academic Calendar of the University therefore, no forms and fees will be accepted by the university under any circumstances after the **4<sup>th</sup> April (Monday), 2016**. University authority will not be responsible for non consideration of such form(s) or application(s) forwarded by the principal (s) of any affiliated / permitted college (s) under Dibrugarh University **AFTER 4<sup>TH</sup> APRIL (MONDAY), 2016**.

During the process of submitting the documents for the above examinations, following instructions may kindly be noted very carefully:

1. Detail statement of fee, forms etc.	One copy of each programme is required for computerised processing.
2. Consolidated statement of number of candidates in different subjects. <b>(To be submitted to the office of the undersigned on or before 29<sup>th</sup> February (Monday), 2016.</b>	The formats of the same will be sent with documents of the odd semester results to be declared shortly.
3. SC / ST candidates	To be identified in the statement.
4. Fees to be remitted to the University for the B. A. / B. Sc. / B. Com. 2 <sup>nd</sup> / 4 <sup>th</sup> / 6 <sup>th</sup> Semester Examinations, 2016:	

<b>A. Examination Fees:</b>	General Course	Rs. 400.00
	Major Course	Rs. 575.00
<b>B. Fees for the 2<sup>nd</sup>, 4<sup>th</sup> &amp; 6<sup>th</sup> Semester carry over courses (for both Major / Speciality &amp; General Courses)</b>	i. For one paper	i. Rs. 250.00
	ii. For two or more than two papers	ii. Full fees of the examination concerned.
<b>C. Practical Examination fees*</b>	1. 2 <sup>nd</sup> / 4 <sup>th</sup> Semester.	Rs. 340.00
	2. 6 <sup>th</sup> Semester.	Rs. 440.00
<b>* Practical fee is to be retained by the College and not to be remitted to the University.</b>		
<b>D. Mark Sheet fee</b>		Rs. 100.00
<b>E. Non Collegiate fee</b>		Rs. 500.00**
<b>** Applicable for attendant defaulters as per Clause – 9 (i) of D.U Regulations for B.A/B.Sc./B.Com. Programmes in the Semester System, 2010 and for the backlog candidates who have registered in the University before 2013 subject to the availability of legitimate chance(s).</b>		
<b>F. Centre fees</b>		Rs. 200.00***
<b>*** Not to be remitted to the University</b>		
<b>G. Project / Dissertation fees</b>		Rs. 200.00 (See Point No. 9 below)
<b>Betterment Permission Fee (Clause No. 10 (h) of the Dibrugarh University B. A. / B. Sc. / B. Com. Semester Regulations, 2010)</b>		Rs. 300.00

**IMPORTANT**

5. As per the Academic Calendar of Dibrugarh University, the last date of submission of Internal Assessment records (marks) of the students of B. A. / B. Sc. / B. Com. Programmes under Semester System (**even Semesters i. e., 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup>**) by the colleges to the University is **9<sup>th</sup> May, 2016 and therefore, no internal assessment marks will be accepted by the university under any circumstances after 9<sup>th</sup> May (Monday), 2016.**

6.

**Moreover, the office of the undersigned would like to request you kindly to send the Consolidated Statement of Number of Candidates of 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Semester Examinations 2016 of different subjects in the enclosed format positively on or before 29<sup>th</sup> February (Monday), 2016. Any kind of alteration and resubmitting the same after the date will summarily be rejected.**

7. Some of the colleges have not yet deposited the **affiliation fees / permission fees, annual affiliation fee of the sports board and fees for section permission etc.** to the University. Such colleges are requested to clear the outstanding fees before submission of Examinations forms and fees. Please ignore the same if already paid.
8. Based on the **Clause No. 10 (g)** of the Dibrugarh University Regulations for the B. A. / B. Sc. / B. Com. Programmes in the Semester System, 2010, “**Colleges are requested to conduct all kind of Practical Examinations of the students prior to the end semester examinations**”.
9. The **Project / Dissertation fees of Rs. 200/- (Two Hundred) only** fixed for the 6<sup>th</sup> Semester candidates having projects in various subjects including the skill based courses of Arts and Science is to be retained by the college itself and not to be remitted to the University **except the Commerce Stream**. This may be used by the College authority for all sorts of expenses during the viva – voce examinations of the respective project evaluation. The **Project / Dissertation fees of Rs. 200/- (Two Hundred) only of 6<sup>th</sup> Semester Commerce Stream** is to be deposited to the University with the examination fees of candidates as their evaluation will be done at the University level itself.
10. **For issuing Examination related documents to the colleges in time, authority of the College / Colleges under Dibrugarh University is / are requested not to forward any Examination Form after 4<sup>th</sup> April (Monday), 2016. This date is as per the Academic Calendar of the University and therefore, University authority will not be responsible for rejecting such cases after 4<sup>th</sup> April, 2016.**

Counted on your valued cooperation.

Sd/- (Dr. D. P. Rajkhowa)  
Deputy Controller of Examinations ‘A’ i/c  
Dibrugarh University, Dibrugarh.

Memo No. : DU/EX/DCE-A/ SEM/MAY – JUNE./CIR./16/1099-1109

Date: 08.02.2016

**Copy to:**

1. The Vice – Chancellor, Dibrugarh University, for favour of kind information.
2. The Registrar, Dibrugarh University, for favour of kind information.
3. The Controller of Examinations, Dibrugarh University, for favour of kind information.
4. The Dy. Controller of Examinations C, Dibrugarh University for information.
5. The Dy. Registrar (Academic), Dibrugarh University for information.
6. The Dy. Registrar (F & A) Dibrugarh University for information.
7. The Assistant Controller of Examinations, Dibrugarh University for information and necessary action.
8. The System Administrator, EDPS, DU for information and necessary action.
9. The System Administrator, Internet Centre, DU for information **with a request to upload the same at the University Website for wide circulation.**
10. The Dealing Assistant, Exam. (B), D. U. for information and necessary action.
11. Cash Counter, D. U. for information and necessary action.
12. Office file.

Sd/- (Dr. D. P. Rajkhowa)  
Deputy Controller of Examinations ‘A’ i/c  
Dibrugarh University, Dibrugarh.